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TOWN CLERK

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DUXBURY, MASS.



Town of Duxbury Community Preservation Committee

Minutes of October 2, 2014

The Community Preservation Committee (CPC) met on Thursday, October 2, 2014 at 8:00 AM in the Mural Room at the Duxbury Town Hall.

Members Present: Holly Morris, Chair; Jim Borghesani; Tony Kelso; Cynthia Ladd Fiorini

Members Absent: Kathy Palmer, Sarianna Seewald, Terry Vose

Staff Present: Joe Grady, CPC Administrator; Susan Ossoff, Administrative Assistant

The meeting was called to order by Chair Holly Morris at 8:05 am.

Open Project Updates

Joe Grady reported that the Temple Street housing project is in the process of getting its 40B permit and is before the ZBA; this process is moving ahead slowly.

Tony Kelso reported that he saw an RFP for the work at the Grange in the newspaper.

Joe Grady said the Keene's Mill dam safety permit has been recorded at the Registry of Deeds. The next step is to prepare bids and specs. Cynthia Ladd Fiorini asked if the land cleared adjacent to the mill will stay cleared and Joe Grady said it would; it was suggested that it would make a nice sitting area.

Financial Update

A budget Request for Community Preservation was reviewed. On a motion by Tony Kelso, seconded by Jim Borghesani, it was voted to approve the FY 2016 budget request of \$12,000 in Salary, \$11,216 in Expenses for a total request of \$23,216 by a vote of 4-0-0.

Joe Grady reported that he has asked John Madden to provide a financial update before the next meeting so the Committee will know what is in the various accounts.

Applications Update

The Duxbury Rural and Historical Society (DRHS) has submitted a project funding request form (#2015-2) to do an assessment of the condition of the Bradford House Museum. The assessment is expected to cost \$47,800; the request to CPC is \$23,900 and DRHS plans to do fundraising to support a 50% match.

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The mission of the Town of Duxbury is to deliver excellent services to the community in the most fiscally responsible and innovative manner while endeavoring to broaden our sense of community and preserve the unique character of our town.

Open Space and Recreation Plan

Holly Morris asked the CPC members to look over the Goals and Objectives that had previously been distributed for the CPC and send any comments to her or Susan Ossoff.

The Planning Board has done this review and their comments are detailed in the minutes from that meeting.

New Business

Cynthia Ladd Fiorini asked about the timing of the mowing at Bay Farm. Joe Grady said it is mowed around the time of the first frost; that ideally it should be about July 4 in terms of managing woody shrubs but that they wait until later.

Tony Kelso asked if there was any progress on the Recreation Department project to study athletic fields at the Chandler School; Joe Grady said this study is not complete and some test holes are scheduled to be dug.

Jim Borghesani reported that of the housing at Delano, the A-frame house is under the Housing Authority but the Group House does not belong to the Housing Authority though it is managed by the Authority for the State.

Administrative Matters

Request for Purchase Order: There is a request for \$500 by the Recreation Department to use CPC funds for backhoe work by Phillips Tree Removal for the Chandler School project. On a motion by Cynthia Ladd Fiorini, seconded by Tony Kelso, it was unanimously approved 4-0-0 to approve the Requisition for the Purchase Order for \$500.

Shipbuilder's Signs. Invoice #6834 from Kingston Signarama for \$1333.50 has been submitted for the Shipbuilder's District signs. On a motion by Cynthia Ladd Fiorini, seconded by Jim Borghesani, it was voted 4-0-0 to approve \$1333.50 for Invoice #6834 from Signarama.

Minutes: On a motion by Tony Kelso, seconded by Cynthia Ladd Fiorini, it was voted 4-0-0 to approve the September 18, 2014 minutes.

The next scheduled meeting is October 16.

On a motion by Tony Kelso, seconded by Cynthia Ladd Fiorini, it was unanimously voted 4-0-0 to adjourn the meeting at 8:52 am.

Respectfully Submitted,
Susan Ossoff